

# Graduate Council Meeting Minutes

Thursday, February 15, 2024 - ZOOM

## **MEMBERS PRESENT:**

Annette Barnes, DNP, MSN

Jennifer Bergner, MSME

Stephanie Bernhard, ENGL

Thomas Boudreau, CADR

Richard Bowler, HIST

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Laurie Couch, Provost

Doug DeWitt, MED

Yvonne Downie-Hanley, MBA

Maida Finch, EDD

James Fox, EDLD

Elizabeth Geiger, OGS

Clifton Griffin, Dean of Graduate Studies

Amanda Hill, CHHS Rep

Martin Hunter, Registrar

Allen Koehler, AVP Enrollment Management

Eric Liebgold, BIO

Scott Mazzetti, HHPF

Stephen Oby, MSW

Nicholas Plummer, GSC President

Andrea Presotto, GIS

Jessie9Stut0068

## **MEMBERS ABSENT:**

Memo Diriker, Faculty Senate Liaison

Ruth Malone, REED

Heather Porter, Seidel Rep

Erin Stutelberg, MAT

## I. C

move on to MHEC for final approval.

- Very focused on budgeting and enrollment management.

Recruitment is a high priority.

Met with GSC to talk about how they can help grow enrollment.

Concentrate on marketing and program capacity. Where is there room for growth. Clifton has provided goals to each program.

- M. Finch – We can't easily market Ed.D. program to undergrads because they must have certain experience. Can you speak to strategies on recruiting current SU students?

- J. Scott regularly communicates with non-degree students in terms of transcripts and credit hours. She also provides Program Directors with a list of non-degree students each semester. We should be reaching out to them to see if we can entice them to join a program.
- J. Scott tracks active students and sends out lists of those who have not registered. There were over 200 active students not enrolled in spring. Please make sure you review that list and contact those students.
- We're making a concerted effort to target our own students. J. Scott will be exploring ways to communicate through Navigate.
- We're following up with a list of senior athletes. We need to get current GPA information and speak with coaches.
- OGS has done presentations to Honors and TRIO.
- A. Barnes – What is the marketing plan? We don't have a marketing budget.
  - C. Griffin – At one point each program had a separate marketing budget. Some programs were better at spending the money than others. So GSR took a more deliberate role in marketing and has invested a good deal of money in various recruiting and advertising forms.
- E. Liebgold – Can we use fee waivers:?  
  - C. Griffin – Yes, we have a method for granting fee waivers. J. Scott will send out the link.
- J. Fox –

## VI. Graduate Program Director Stipends

- J. Scott sent out questions to Grad Program Directors. There are a variety of loads.
- There seems to be confusion over who authorizes stipend rates and raises.
- D. DeWitt will reach out to the Faculty Welfare Committee and see what information they need.
- S. Bernhard - Would like to see stipends reviewed frequently once the Graduate School is created.
- M. Finch – Is there a minimum amount for stipends?
  - C. Griffin – There is a minimum stipend for GA's. Grad Council has never established Grad Program Director stipends. There used to be a convoluted formula. There was eventually a line drawn in the sand and minimum